

QUEPEM MUNICIPAL COUNCIL

QUEPEM – GOA

No. OMC/MUN/ADMN/2025-26/2499

Dated:- 11 / 08 / 2025

In Supersession of the Advertisement dated 01/05/2025 published on The Goan, Lokmat and Bhangar Bhuiin and Advertisement dated 31/05/2025 published on Navhind Times, Lokmat and Bhangar Bhuiin.

ADVERTISEMENT

Online applications are invited from eligible and interested candidates via Council website www.qmcquepem.com for filling up of below mentioned posts on regular basis in the Quepem Municipal Council, Quepem– Goa as detailed under. The last date for submitting the application for the posts is 01/09/2025. The Candidate shall refer to the detailed advertisement uploaded on the Council website www.qmcquepem.com

Sr. No.	Name of the Category	Reservation	No. of Post	Pay Matrix	Essential Qualification
1.	Lower Division Clerk (LDC)	UR	01	Pay Matrix Level - 2	(i.) Higher Secondary School Certificate or Equivalent Qualification from recognized Institution. (ii.) Certification/Diploma of Computer Applications/ Operation of Typing speed of 30 words per minute in English. (iii.) Work experience of atleast 3 years in the line. <u>Essential</u> Knowledge of English and Konkani. <u>Desirable</u> Knowledge of Marathi.
		OBC	01		
		ST	01		
2.	Driver (Light/Heavy Vehicle)	UR	02	Pay Matrix Level - 2	(i.) Secondary School Certificate or Equivalent Qualification from recognized Institution. (ii.) Driving License for Light/Heavy Vehicle. (iii.) Work experience of atleast 2 years in the line. <u>Essential</u> Knowledge of English and Konkani. <u>Desirable</u> Knowledge of Marathi.
3.	Supervisor	UR	01	Pay Matrix Level - 1	(i.) Secondary School Certificate or Equivalent Qualification from recognized Institution. (ii.) Work experience of atleast 2 years in the line. <u>Essential</u> Knowledge of English and Konkani. <u>Desirable</u> Knowledge of Marathi.

AGE: Not exceeding 45 years as on 01/09/2025, (the closing date of the application).

1. The candidates shall fill Application form through **online mode only** as available on Council website www.qmcquepem.com The candidate shall apply for the post within the time limit prescribed.
2. The candidate should ensure that they possess the requisite educational qualification, valid 15 years residence certificate issued by the Competent authority in Goa, registration with the Employment Exchange, Goa/valid Employment registration Card, Birth certificate, Caste certificate, etc.
3. The cut-off date for determining the eligibility criteria towards educational qualifications, age limit, experience and any other documents shall be as on the last date of application.
4. The date of examination will be intimated in due course through the website of the Council and publication in the local daily.
5. The candidate must submit separate application for each post, if eligible.

The Applications received after the prescribed date and time, or/and without the relevant documents as mentioned above, shall be rejected summarily.

Seen,



(Deepali Dayanad Naik)
Chairperson
Quepem Municipal Council

(Laxmikant R. Desai)
Chief Officer
Quepem Municipal Council